

**PACIFIC SHORES OWNER ENTERPRISES, LTD
REFURBISHMENT COMMITTEE**

**TELEPHONIC
TUESDAY, APRIL 11, 2017: 5:30 P.M. (PDT)**

Minutes

I. CALL TO ORDER

The meeting was called to order at 5:29 p.m. (PDT).

Those in attendance were:

Committee Members

Claus Flemming	Chair
Rick DeWolf	Secretary
Kate Britton	Director

Trading Places International Management – Canada, Inc. (TPIMC)

Joanne Hallert	Director of Resort Operations
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Resort Staff

Nikii Morrison	General Manager
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II. DISCUSS BIDS FOR UNIT 520

Three bids were received for unit 520AB:

- (1) LW Journeyman Construction LTD \$99,878.83
- (2) Saywell Contracting LTD \$69,330.89 + GST
- (3) IWCD \$63,500 + GST

All bids had some exclusions.

After reviewing the bids, the furniture ordered, the items still to be purchased and the funds available, it was decided to recommend to the board that we downsize the project to include only items listed below and have IWCD rebid as they were the lowest bidder.

- Kitchen remodel, including floors
- Bathroom remodel, including floors / optional: pocket door w/new soaker tub
- New light fixtures
- Kitchen appliances
- Painting the entire unit
- Move switch in Master bedroom

Claus Flemming will update the scope of work to forward to IWCD.

Nikii Morrison will look at soft goods that can be removed from list.

III. ADJOURNMENT

The meeting was adjourned at 6:29 p.m.